



**DEPARTMENT OF THE AIR FORCE**  
51ST MISSION SUPPORT GROUP (PACAF)  
UNIT 2097  
APO AP 96278-2097

MEMORANDUM FOR Osan Elementary/Middle/High School Parents / Guardians

FROM: 51 MSG/CDC

SUBJECT: Application for Reduced Price/Free Lunches for School Year 2012-13

1. Federal policy provides for free or reduced price meals for those unable to pay full price. Please compare your family size and total income with the scale below to determine eligibility. If you believe you qualify for reduced price or free meals, please complete the attached application and return to my office at building 1097 room 222. As the School Liaison Officer (SLO), I will review your application and notify you of your status. Approvals are for the current school year only. The information you supply will be kept confidential and will be used only for determining eligibility. Personal information, such as Leave and Earning Statements, will be returned or shredded.

2. Please compute your family income as shown on the application form. Find the line in Column 1 that has the total number of people in your family, including yourself, your spouse, and all children even if not yet in school. Follow this line across to Column 2 that lists the maximum annual family income to determine whether your children are eligible to receive free or reduced price meals. Military benefits such as housing, food, and clothing allowances are considered income. Column 2 is for free lunches and Column 3 is for reduced price lunches. Guidelines are IAW Federal Register Vol 77, No 57, dated 23 March 2012 using the Alaska income category.

Column 1	Column 2	Column 3
# of Family Members	If income is less than below, qualifies for Free lunches	If income is greater than Column 2 but less than below, qualifies for Reduced Price lunches
2	\$24,596	\$35,002
3	\$31,031	\$44,160
4	\$37,466	\$53,317
5	\$43,901	\$62,475
6	\$50,336	\$71,632
7	\$56,771	\$80,790
8 or more	\$63,206	\$89,947

3. Questions regarding this guidance may be directed to 51 MSG/CDC, 784-5104.

JEFFREY K. MCNEELY, GS-14, DAFC  
Deputy Commander, 51 MSG

Attachment  
Application for Free or Reduced Price Meals

**APPLICATION FOR FREE OR REDUCED PRICE MEALS**

Data Required by the Privacy Act of 1974 (5 USC 552a)

Authority: The National School Lunch Act (42 USC 175) and the Child Nutrition Act (42 USC 1772).

Principle Purpose: Used solely for the purpose of processing Free and Reduced Meal Applications.

Disclosure: Disclosure of the information is voluntary if you wish to have your application considered.

Statement: In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination write to USDA, Director, Office of Civil Rights, Room 326-W, Whitten Bldg, 1400 Independence Ave, SW, Washington, DC 20250-9410 or call (202) 720-5964.

SPONSOR NAME \_\_\_\_\_ RANK (Civ/Mil) \_\_\_\_\_

UNIT/AGENCY ADDRESS & PHONE \_\_\_\_\_

HOME ADDRESS & PHONE \_\_\_\_\_

TOTAL NUMBER IN FAMILY \_\_\_\_\_ DEROS \_\_\_\_\_

CHILDREN IN SCHOOL:

<u>NAME</u>	<u>SCHOOL</u>	<u>GRADE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(USE REVERSE SIDE OR ATTACH PAPER FOR ADDITIONAL CHILDREN)

Total family income before deductions – Include ALL wages of working members. To include military benefits such as housing allowances and food and clothing allowances, welfare payment, social security, and other incomes: \$ \_\_\_\_\_ annual income

**IMPORTANT NOTE:** Enclose a copy of Leave and Earnings Statement (LES) or equivalent for all working members to verify income and a copy of assignment orders. Additionally, include proof of dependency (e.g., orders, birth certificates) for non-school aged children and documents approving dependency for in-laws (when applicable)

If your gross income exceeds the amount indicated in the family size / income scale and you wish to apply under special hardship conditions, please complete this application form and attach an explanation of the conditions involved and how it affects your income.

In certain cases, foster children are eligible for free or reduced price meals. If you have foster children living with you and you wish to apply for such meals for them, please provide the names here:

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Free and Reduced Price Meals are funded by the Federal Government. Military officials may, for cause, verify information in the application. Deliberate misrepresentation of information may subject the applicant to prosecution under Federal statutes or other applicable regulations.

**I HEREBY CERTIFY THAT ALL THE INFORMATION PROVIDED HERE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

\_\_\_\_\_ (Date) \_\_\_\_\_ (Signature of Parent or Guardian)

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**DO NOT WRITE BELOW THIS LINE**

\_\_\_\_\_ Approved for Free Meals # of children \_\_\_\_\_

\_\_\_\_\_ Approved for Reduced Price Meals # of children \_\_\_\_\_

\_\_\_\_\_ Disapproved

Reason for disapproval: \_\_\_\_\_

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\_\_\_\_\_ (Date)

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JEFFREY K. MCNEELY, GS-14, DAFC  
Deputy Commander, 51 MSG